

## Monthly Treasurer's Report - 12/1/23 to 12/30/23

| INCOME                                | Actual<br>Monthly<br>Deposits | Actual Budget<br>Income YTD (Jul23<br>- Jun24) | Budget            | Variance           | Notes  |
|---------------------------------------|-------------------------------|--|-------------------|--------------------|--|
| 1. Membership                         | \$4.00                        | \$38.00  | \$200.00          | -\$162.00          | <i>Budget amount is net after payment to NYS</i>                     |
| 2. Menands Apparel                    |                               | \$0.00   | \$250.00          | -\$250.00          |  |
| 3. Event Fees                         |                               | \$0.00   | \$0.00            | \$0.00             |  |
| 4a. Bank Incentive/Dividend           | \$0.83                        | \$7.44   | \$15.00           | -\$7.56            |  |
| 4b. Donations                         |                               | \$15.00  | \$485.00          | -\$470.00          |  |
| 5. Fundraisers                        |                               | \$0.00   |                   |                    |  |
| - Mum Sale                            |                               | \$424.25                                       | \$1,200.00        | -\$775.75          | <i>expecting another \$440, total profit expected to be \$864.25</i> |
| - Dinner Event                        | \$630.00                      | \$630.00                                       | \$1,000.00        | -\$370.00          | <i>not final profit, need to subtract expenses</i>                   |
| - Yard Sale                           |                               | \$1,328.93                                     | \$1,500.00        | -\$171.07          |  |
| - Additional Fundraiser (wreath sale) | \$114.00                      | \$642.00                                       | \$100.00          | \$542.00           | <i>invoice 461.75, total profit expected: \$180.25</i>               |
| - RMHC Readathon                      |                               | \$0.00   | \$150.00          | -\$150.00          |  |
| - Fall Fundraiser                     |                               | \$0.00   | \$1,000.00        | -\$1,000.00        |  |
| - Spring Fundraiser                   |                               | \$0.00   | \$1,000.00        | -\$1,000.00        |  |
| - Used Book sale                      |                               | \$0.00   | \$100.00          | -\$100.00          |  |
| - Raffle                              |                               | \$0.00   | \$1,000.00        | -\$1,000.00        |  |
| - Flower Sale                         |                               | \$0.00   | \$200.00          | -\$200.00          |  |
| - Picture Day                         |                               | \$0.00   | \$200.00          | -\$200.00          |  |
| - Hoffman Car Wash                    |                               | \$0.00   | \$250.00          | -\$250.00          |  |
| - Book Fair                           |                               | \$0.00   | \$500.00          | -\$500.00          |  |
| - Parents night out                   |                               | \$200.00                                       |                   |                    |  |
| 6. Grants                             | -\$2,853.00                   | \$0.00   | \$0.00            | \$0.00             |  |
| 7. Balance to Carry Forward           |                               | \$0.00   | \$0.00            | \$0.00             |  |
| 8. Additional Deposits                |                               | \$0.00   | N/A               | N/A                |  |
| <b>TOTAL INCOME</b>                   | <b>-\$2,104.17</b>            | <b>\$3,285.62</b>                              | <b>\$9,150.00</b> | <b>-\$6,064.38</b> |  |

Beginning Balance: \$ 12,708.17  
Ending Balance: \$ 10,184.00

|                                     |                     |
|-------------------------------------|---------------------|
| Previous Account Total Balance      | \$ 12,708.17        |
| Income Minus Expenses               | \$ (2,524.17)       |
| <b>Total Balance from Worksheet</b> | <b>\$ 10,184.00</b> |

|  |                     |
|--|---------------------|
| Checking Account Balance from Statement                            | \$ 10,184.00        |
| Savings Account Balance from Statement                             | \$ 100.62           |
| <b>Total Balance from Statement (Must Match Worksheet Balance)</b> | <b>\$ 10,284.62</b> |

| EXPENSES                                     | Actual<br>Monthly<br>Withdrawals | Actual Budget<br>Spend YTD (Jul23<br>- Jun24) | Budget  | Variance   | Notes  |
|--|----------------------------------|---|---------|------------|--|
| 1. Operations TOTAL                          |                                  |   |         |            |  |
| - PTA Insurance                              |                                  | \$350.00                                      | \$350   | \$0.00     |  |
| - PTA Training                               |                                  | \$0.00  | \$0     | \$0.00     |  |
| - Zoom Subscription                          |                                  | \$0.00  | \$0     | \$0.00     |  |
| - Marketing (website 2018)                   |                                  | \$0.00  | \$310   | \$310.00   |  |
| - Childcare                                  |                                  | \$0.00  | \$300   | \$300.00   |  |
| - Membership payment to NYS                  |                                  | \$0.00  | N/A     | N/A        | <i>Not a budgeted item. Total net after membership payments tracked above.</i> |
| 2. Programs TOTAL                            |                                  |   |         |            |  |
| - Kindergarten Meet and Greet                |                                  | \$0.00  | \$50    | \$50.00    |  |
| - Family Fun Nights                          |                                  | \$0.00  | \$1,000 | \$1,000.00 |  |
| - Staff Appreciation Luncheon                |                                  | \$0.00  | \$500   | \$500.00   |  |
| - Teacher's Choice Fund (10 @ \$50)          |                                  | \$297.81                                      | \$500   | \$202.19   |  |
| - Cultural Festival                          |                                  | \$0.00  | \$250   | \$250.00   |  |
| - Drama Refreshments                         |                                  | \$0.00  | \$200   | \$200.00   |  |
| - Graduation Refreshments                    |                                  | \$0.00  | \$300   | \$300.00   |  |
| 3. Sponsorships TOTAL                        |                                  |   |         |            |  |
| - Spelling Bee                               |                                  | \$0.00  | \$50    | \$50.00    |  |
| - Visiting Author                            |                                  | \$0.00  | \$1,200 | \$1,200.00 |  |
| - Field Day                                  |                                  | \$0.00  | \$1,500 | \$1,500.00 |  |
| - Year Book Advertisement                    |                                  | \$0.00  | \$100   | \$100.00   |  |
| - 8th Grade Gift (per student \$15)          |                                  | \$0.00  | \$300   | \$300.00   |  |
| - Graduation Awards (10 @ \$20)              |                                  | \$0.00  | \$200   | \$200.00   |  |
| - Class of 2023 Camp Trip (per student \$35) | \$420.00                         | \$420.00                                      | \$735   | \$315.00   |  |
| - Drama Club                                 |                                  | \$0.00  | \$1,000 | \$1,000.00 |  |
| - Summer Icecream social                     |                                  | \$0.00  | \$55    | \$55.00    |  |
| - Misc. School Sponsorship                   |                                  | \$0.00  | \$100   | \$100.00   |  |
| 4. Miscellaneous TOTAL                       |                                  |   |         |            |  |

**Outstanding Checks:**

- 840 - Lindsey Lipari - safety event - \$114.25
- 843 - Shanice Catini: teacher's choice - \$50

**Checks that Cleared this Month:**

- 833 - Menands Outdoor Ed Fund: 8th Grade trip - \$420
- 835 - Menands School: Poster Printer/grant - \$2853







