

Monthly Treasurer's Report - 2/1/20 to 2/29/20

INCOME	Actual Monthly Deposits	Actual Budget Income YTD (Jul19 - Jun20)	Budget	Variance	Notes	
1. Membership	\$24.00	\$198.00	\$200.00	-\$2.00	Budget amount is net after payment to NYS	Beginning Balance: \$ 13,972.23
2. Menands Apparel		\$318.00	\$300.00	\$18.00	\$208 for order sales, remainder is t-shirt sales	Ending Balance: \$ 14,583.14
3. Event Fees		\$0.00	\$0.00	\$0.00		Previous Account Total Balance \$ 13,972.23
4a. Bank Incentive/Dividend	\$1.14	\$9.94	\$15.00	-\$5.06		Income Minus Expenses \$ 610.91
4b. Donations		\$18.00	\$235.00	-\$217.00		Total Balance from Worksheet \$ 14,583.14
5. Fundraisers						
- Mum Sale		\$1,480.00	\$1,600.00	-\$120.00	Income for sale is \$3492.50 minus product cost, \$2012.50	
- Krauses		\$0.00	\$1,400.00	-\$1,400.00		
- Yankee Candle (Fall)	\$24.00	\$2,405.75	\$1,500.00	\$905.75	Profit estimated at \$2405.75 (\$5152 plus \$5 bonus minus \$2751.25 for product and shipping) + \$24 additional online sale	
- Dinner Event	\$560.95	\$885.97	\$1,300.00	-\$414.03	\$325.02 from Chipotle, \$560.95 from IL Faro	Checking Account Balance from Statement \$ 14,482.64
- Field Goods	\$20.00	\$67.00	\$100.00	-\$33.00		Savings Account Balance from Statement \$ 100.50
- Photographer		\$0.00	\$350.00	-\$350.00		Total Balance from Statement (Must Match Worksheet Balance) \$ 14,583.14
- Additional Fundraisers, Amazon, Am. Girl	\$20.82	\$225.90	\$50.00	\$175.90	Amazon Smiles	
6. Grants		\$0.00	\$0.00	\$0.00		
7. Balance to Carry Forward		\$3,385.00	\$3,385.00	\$0.00		
8. Additional Deposits		\$0.00	N/A	N/A		
TOTAL INCOME	\$650.91	\$8,993.56	\$10,435.00	-\$1,441.44		

EXPENSES	Actual Monthly Withdrawals	Actual Budget Spend YTD (Jul19 - Jun20)	Budget	Variance	Notes	
1. Operations TOTAL						Outstanding Checks:
- PTA Insurance		\$0.00	\$300.00	\$300.00		Check #683, \$100 to Menands School for Yearbook Ad
- PTA Training		\$286.00	\$500.00	\$214.00		
- Marketing (website 2018)		\$0.00	\$250.00	\$250.00		
- Child Care	\$40.00	\$120.00	\$150.00	\$30.00		
- Membership payments to NYS		\$412.00	N/A	N/A		
2. Programs TOTAL						Checks that Cleared this Month:
- Kindergarten Meet and Greet		\$107.61	\$125.00	\$17.39		
- Family Fun Nights		\$620.83	\$1,100.00	\$479.17		
- Staff Appreciation Luncheon		\$0.00	\$300.00	\$300.00		
- Teacher's Choice Fund (10 @ \$50)		\$300.00	\$500.00	\$200.00		
- Cultural Festival		\$0.00	\$200.00	\$200.00		
3. Sponsorships TOTAL						Check #684, \$40.00 to Johnathon Cappadona for Childcare for PTA Membership Meeting on 2/5
- Spelling Bee		\$50.00	\$50.00	\$0.00	Target gift cards purchased for spelling bee winners	
- Visiting Author		\$0.00	\$1,750.00	\$1,750.00		
- Field Day		\$0.00	\$1,500.00	\$1,500.00		
- Year Book Advertisement		\$0.00	\$100.00	\$100.00		
- 8th Grade Gift (per student \$15)		\$0.00	\$285.00	\$285.00		
- Graduation Awards (10 @ \$20)		\$0.00	\$200.00	\$200.00		
- Class of 2019 Camp Trip (per student \$35)		\$0.00	\$1,400.00	\$1,400.00		
- Drama Club		\$0.00	\$1,000.00	\$1,000.00		
- Drama Refreshments		\$0.00	\$200.00	\$200.00		
- Graduation Refreshments		\$0.00	\$200.00	\$200.00		
4. Miscellaneous TOTAL				\$0.00		
- Misc. PTA Expenses		\$0.00	\$50.00	\$50.00		
- School copy/paper expense		\$0.00	\$150.00	\$150.00		
- Advertisement/Postage		\$0.00	\$125.00	\$125.00		
5. Additional Expenses		\$0.00	\$0.00	\$0.00		
TOTAL EXPENSES	\$40.00	\$1,896.44	\$10,435.00	\$8,950.56		

Monthly Treasurer's Report - 3/1/20 to 3/31/20

INCOME	Actual Monthly Deposits	Actual Budget Income YTD (Jul19 - Jun20)	Budget	Variance	Notes	
						Beginning Balance: \$ 14,583.14
						Ending Balance: \$ 14,484.36
1. Membership		\$198.00	\$200.00	-\$2.00	Budget amount is net after payment to NYS	
2. Menands Apparel		\$318.00	\$300.00	\$18.00	\$208 for order sales, remainder is t-shirt sales	
3. Event Fees		\$0.00	\$0.00	\$0.00		
4a. Bank Incentive/Dividend	\$1.22	\$11.16	\$15.00	-\$3.84		Previous Account Total Balance \$ 14,583.14
4b. Donations		\$18.00	\$235.00	-\$217.00		Income Minus Expenses \$ (98.78)
5. Fundraisers						Total Balance from Worksheet \$ 14,484.36
- Mum Sale		\$1,480.00	\$1,600.00	-\$120.00	Income for sale is \$3492.50 minus product cost, \$2012.50	
- Krauses		\$0.00	\$1,400.00	-\$1,400.00		
- Yankee Candle (Fall)		\$2,405.75	\$1,500.00	\$905.75	Profit estimated at \$2405.75 (\$5152 plus \$5 bonus minus \$2751.25 for product and shipping) + \$24 additional online sale	
- Dinner Event		\$885.97	\$1,300.00	-\$414.03	\$325.02 from Chipotle, \$560.95 from IL Faro	Checking Account Balance from Statement \$ 14,383.86
- Field Goods		\$67.00	\$100.00	-\$33.00		Savings Account Balance from Statement \$ 100.50
- Photographer		\$0.00	\$350.00	-\$350.00		Total Balance from Statement (Must Match Worksheet Balance) \$ 14,484.36
- Additional Fundraisers, Amazon, Am. Girl		\$225.90	\$50.00	\$175.90		
6. Grants		\$0.00	\$0.00	\$0.00		
7. Balance to Carry Forward		\$3,385.00	\$3,385.00	\$0.00		
8. Additional Deposits		\$0.00	N/A	N/A		
TOTAL INCOME	\$1.22	\$8,994.78	\$10,435.00	-\$1,440.22		
EXPENSES	Actual Monthly Withdrawals	Actual Budget Spend YTD (Jul19 - Jun20)	Budget	Variance	Notes	
1. Operations TOTAL						Outstanding Checks:
- PTA Insurance		\$0.00	\$300.00	\$300.00		
- PTA Training		\$286.00	\$500.00	\$214.00		
- Marketing (website 2018)		\$0.00	\$250.00	\$250.00		
- Child Care		\$120.00	\$150.00	\$30.00		
- Membership payments to NYS		\$412.00	N/A	N/A		
2. Programs TOTAL						
- Kindergarten Meet and Greet		\$107.61	\$125.00	\$17.39		
- Family Fun Nights		\$620.83	\$1,100.00	\$479.17		
- Staff Appreciation Luncheon		\$0.00	\$300.00	\$300.00		
- Teacher's Choice Fund (10 @ \$50)		\$300.00	\$500.00	\$200.00		Checks that Cleared this Month:
- Cultural Festival		\$0.00	\$200.00	\$200.00		Check #683, \$100 to Menands School for Yearbook Ad
3. Sponsorships TOTAL						
- Spelling Bee		\$50.00	\$50.00	\$0.00	Target gift cards purchased for spelling bee winners	
- Visiting Author		\$0.00	\$1,750.00	\$1,750.00		
- Field Day		\$0.00	\$1,500.00	\$1,500.00		
- Year Book Advertisement	\$100.00	\$100.00	\$100.00	\$0.00	Yearbook ad completed	
- 8th Grade Gift (per student \$15)		\$0.00	\$285.00	\$285.00		
- Graduation Awards (10 @ \$20)		\$0.00	\$200.00	\$200.00		
- Class of 2019 Camp Trip (per student \$35)		\$0.00	\$1,400.00	\$1,400.00		
- Drama Club		\$0.00	\$1,000.00	\$1,000.00		
- Drama Refreshments		\$0.00	\$200.00	\$200.00		
- Graduation Refreshments		\$0.00	\$200.00	\$200.00		
4. Miscellaneous TOTAL				\$0.00		
- Misc. PTA Expenses		\$0.00	\$50.00	\$50.00		
- School copy/paper expense		\$0.00	\$150.00	\$150.00		
- Advertisement/Postage		\$0.00	\$125.00	\$125.00		
5. Additional Expenses		\$0.00	\$0.00	\$0.00		
TOTAL EXPENSES	\$100.00	\$1,996.44	\$10,435.00	\$8,850.56		

Menands School PTA Budget 2019-2020 with detail

INCOME	2019-2020 Actual	2019-2020 Budget	2018-19 Actual	2018-19 Budget	Notes
1. Membership	\$189.00	\$200	\$199.16	\$195.00	
2. Menands Apparel	\$318.00	\$300	\$526.00	\$500.00	\$208 for apparel fundraiser, remainder is tee sales
3. Event Fees	\$0.00	\$0	\$30.00	N/A	
4. Bank Incentive/Dividend/Donations	\$529.16	\$250	\$550.55	\$75.00	\$11.16 dividend, \$18 donations, \$500 Stewarts check
5. Fundraisers TOTAL					
- Mum Sale	\$1,480.00	\$1,600	\$1,650.00	\$1,600.00	Final
- Krauses	\$0.00	\$1,400	\$1,429.25	\$1,300.00	
- Yankee Candle (Fall)	\$2,405.75	\$1,500	\$1,499.88	\$1,500.00	\$2,405.75 is Projected Profit, not finalized
- Dinner Event	\$885.97	\$1,300	\$1,312.78	\$800.00	Chipotle (\$325.02) and Il Faro (\$560.95)
- Field Goods	\$67.00	\$100	\$171.00	\$50.00	
- Yard Sale	N/A	N/A	\$1,807.32	\$900.00	
- Photographer		\$350	\$330.00	\$900.00	
- Donation Campaign	N/A	N/A	\$225.00	\$500.00	
- Additional Fundraiser (amazon, am. girl)	\$225.90	\$50	\$50.08	\$500.00	Amazon Smile Direct Deposit (\$29.08) and Holiday Raffle (\$176)
- RMHC Readathon		\$0	N/A	N/A	estimated \$164.58
6. Grant Income		N/A	\$1,100.00	\$1,000.00	
7. Balance to Carry Forward	\$3,385.00	\$3,385	N/A	N/A	
TOTAL INCOME	\$9,485.78	\$10,435.00	\$10,881.02	\$9,820.00	
EXPENSES	2019-2020 Actual	2019-20 Budget	2018-19 Actual	2018-19 Budget	Notes
1. Operations TOTAL					
- PTA Insurance		\$300	\$300.00	\$300.00	
- PTA Training	\$286.00	\$500	\$301.00	\$300.00	
- Marketing (website)		\$250	\$192.85	\$300.00	
- Childcare	\$120.00	\$150	N/A	N/A	
2. Programs TOTAL					
- Kindergarten Meet and Greet	\$107.61	\$125	\$101.84	\$100.00	
- Family Fun Nights	\$620.83	\$1,100	\$563.59	\$800.00	
- Staff Appreciation Luncheon		\$300	-\$78.84	\$300.00	
- Teacher's Choice Fund (10 @ \$50)	\$300.00	\$500	\$278.00	\$500.00	
- Cultural Festival		\$200	N/A	N/A	
- Be Internet Awesome Event	N/A	N/A	\$556.00	\$1,000.00	
3. Sponsorships TOTAL					
- Spelling Bee	\$50.00	\$50	\$50.00	\$50.00	Target gift cards purchased for spelling bee winners
- Visiting Author		\$1,750	\$0.00	\$1,000.00	
- Field Day		\$1,500	\$1,173.43	\$1,500.00	
- Year Book Advertisement	\$100.00	\$100	\$100.00	\$100.00	
- 8th Grade Gift (per student \$15)		\$285	\$499.38	\$645.00	Based on current 7th grade class size, 17 students +2 extra
- Graduation Awards (10 @ \$20)		\$200	\$200.00	\$200.00	
- Class of 2020 Camp Trip (per student \$35)		\$1,400	\$510.00	\$875.00	Based on current 6th grade class size, 40 students
- Drama Club		\$1,000	\$1,000.00	\$1,000.00	
- Drama Refreshments		\$200	\$145.12	\$200.00	
- Graduation Refreshments		\$200	\$261.47	\$200.00	
4. Miscellaneous TOTAL					
- Misc. PTA Expenses		\$50		\$50.00	
- School copy/paper expense		\$150		\$150.00	
- Advertisement/Postage		\$125	\$195.99	\$250.00	
TOTAL EXPENSES	\$1,584.44	\$10,435.00	\$6,349.83	\$9,820.00	

*updated April 15, 2020